

All Aboard...Learning Express, Inc.

Supplemental Guidelines for COVID-19 Re-Open

(Per CDC and DCFS)

Updated August 20, 2020

The guidelines below are current as of August 17, 2020. If additional guidance is given or policies are added, we will update as needed.

Drop Off/Pick Up At The Center/with social distancing: We will be doing outside drop off and pick up each day. A staff member will be at the front door to meet you. We will allow one family on the front step, one family inside our gate, one family on the curbside sidewalk, all maintaining 6 feet. Due to ratio and staffing, we are requiring that all children be dropped off no later than 9:00 a.m. We will require that each adult be wearing a face mask at drop off and pick up. If possible, older people such as grandparents, or those with serious underlying medical conditions, should not pick up children, because they are more at risk of serious illness from COVID-19 (Per CDC). If you should arrive and these three spots are occupied, please wait in your car until a spot becomes available. This will allow us to properly staff the front door for assistance. We will take your masked child and all their belongings into school. Please bring a pen each day to sign your child in and out. Please be sure your child is wearing a mask upon arriving to school each day.

Temperature/Health Checks: AALE staff will conduct an overall health check and temperature check on each child upon arriving at the center every morning. In addition, we will check again 30 minutes after they wake up from nap. The CDC suggests that we ask families to take their child's temperature before coming to the facility as well. Also, we ask that the parents confirm at drop off that their child has no fever, no shortness of breath, cough and has not received medication in the last 24 hours.

- A temperature of 100.4 or higher (per CDC) will require a child to be sent home or not admitted into the facility. If a child does become sick at the

center, they will be isolated from the other children and a call will be made to their parents for immediate pick up. Other symptoms we will be looking for throughout the day are: cough, wheezing, trouble breathing, pale skin and a child that may be acting lethargic (per CDC).

- If a COVID case is confirmed in a child or staff member, steps per the CDC guidance will be followed (visit [CDC.gov](https://www.cdc.gov)).
- Any communicable disease will follow our original handbook guidelines, requiring a doctor's note of clearance to return to school. See pages 8 & 9 in our School Handbook (this can be found on our website at [allaboardlearningexpress.com](https://www.allaboardlearningexpress.com)).

What To Bring and Not To Bring:

- At this time, no sleepy toys.
- At this time, no show & share.
- At this time, no passing out birthday favors of any kind. AALE will give each child a pencil, crown and book for their birthday.
- At this time, we will not be brushing teeth daily. There is no need to send a toothbrush and toothpaste.
- Any children with a doctor's note, that require a lunch from home, will now be required to provide their lunch in a disposable lunch bag. All lunch bags will remain in their backpack until lunch.
- Water bottles will still be allowed. They will remain in backpacks and teachers will take proper safety precaution to retrieve and disinfect before bringing into the classroom.
- A change of clothes in a zip lock bag, with your child's name on it. If you already have a set at school, you will not need a second set.
- Small blanket for napping is allowed. Please have this packed in your child's backpack. We will store blankets and sheets in their own container in the classroom.
- CDC guidelines state that children 2 years of age and up can wear masks when feasible and not able to keep 6 feet distance between. We are aware

that families will have already provided facemasks for their children based on the May 1st mandate for all Illinoisans. We understand that personal preference is key, and will enhance longer wear time. If you have a mask that your child prefers, please send them to school with it, labeled with their name. AALE will provide face shields to wear in the classroom as an option for the children.

- Please provide your child with an extra pair of gym shoes that will remain at school. All Aboard staff will be assisting with changing shoes in the hallway and classroom. Outdoor shoes will be placed under their backpack in the hallway.

Outdoor Activities: We have specific days on the playground. Each group of children will have their own time and their own area (this will eliminate mixing groups of children). Our playground is broken into 4 sections. We will rotate sections daily allowing each area to have a 72 hour decontamination period before we revisit it. At this time, sandboxes will remain closed.

Classroom Set Up/Changes: We will limit the amount of toys available in each classroom and we will follow the cleaning/disinfecting procedures for all toys each day just like normal. We will rotate the toys each day to give proper time to disinfect the toys from the previous day.

- All Aboard...Learning Express, Inc. is open with limited children in each classroom. We will not combine the children from one group to another. We will maintain the same children in each classroom each day. The staff will be the same for each group each day as well.
- We will be temporarily removing all soft items from each classroom.

Meal Service: Staff will serve each child individually instead of self serve. Each staff member will have gloves and a mask on when serving food.

Parent Participation/Tours & Visits: At this time, we will be scheduling tours or visits of our school after hours when the facility is closed. For the safety of our children and staff, we will not be permitting parent participation in the classrooms at this time. All deliveries to the facility will be made through the back door, this will limit any exposure and foot traffic in the common hallway of AALE.

Naptime/Cleaning & Disinfecting Bedding: All cots will be placed 6 feet apart in the classroom. The CDC requires head to toe placement to eliminate children being face to face while sleeping/resting. Sheets and blankets will be sent home weekly to be laundered. It is required that a child has a sheet on their cot (per CDC and DCFS), please be sure that all sheets are returned at the beginning of the week.

- Attached is the Public Health Interim Guidance for Pre-K Schools and Daycare Programs for addressing COVID-19 (August 17th).
- AALE staff have reviewed and signed these same CDC Supplemental Guidelines. The staff will be required to participate in onsite training regarding health and safety guidelines, before returning to work.
- IDPH (FAQ's updated August 13th)
- Restore Illinois (Updated June 24th)

_____ Yes, I have read and understand the supplemental guidelines that went into effect on May 18, 2020 and were updated on August 20, 2020.

_____ Yes, I have read the All Aboard...Learning Express, Inc. Handbook.

_____ Yes, I have read the updated IDPH Guidelines (Updated August 13, 2020)

_____ Yes, I have read the Public Health Interim Guidance (Updated AUGUST 17, 2020).

_____ Yes, I have read the DCFS Restore Illinois Guidance (Updated June 24, 2020).

_____ Yes, I have read the CDC Child Care Guidelines (Updated July23, 2020)

X _____
Child's Name

X _____
Print your name

X _____
Parents Signatures

X _____

Date